**ST. LAWRENCE COUNTY WORKFORCE DEVELOPMENT BOARD**

**RECORD OF ACTION**

**MARCH 11, 2020**

**CALL TO ORDER:** Mr. Sutton called to order the regular meeting of the St. Lawrence County Workforce Development Board at the One-Stop Career Center Classroom C conference room at 8:05am.

Members Present: Jack Backus, Lynn Blevins, Richard Daddario, Felicia Dumas, David Evans, Donald Hooper, LouAnne King, Ron McDougall, Shena Patrick, Dale Rice, John Roome and Dallas Sutton.

Others Present: Penny Taylor – WIOA, Barb Lashua, Rebekah Zuhlsdorf – WDB.

Absent: Sue Caswell, Ruth Doyle, Peggy Fockler, Pete Reiter, Ryan Schermerhorn, Ellie Sullivan-Stripp, Zvi Szafran and Leo Villeneuve.

**MINUTES:** Mr. Daddario moved and Mr. McDougall seconded a motion to accept the January 15, 2020 meeting minutes; approved unanimously.

**CHAIRPERSON’S REPORT:** Nothing to report

**OLD BUSINESS:**

* Welcome New NYS DOL Representative, Shena Patrick.
* New Board Member Consideration
* Lease Updates
* Outreach Campaign

Resolution: MODIDYING THE RAMP YOUTH CONTRACT

Moved/seconded by Daddario/King, one abstention (Evans), approved unanimously

Resolution: AUTHORIZING FOR THE ST. LAWRENCE COUNTY TREASURER TO MODIFY THE PY19 WIOA BUDGET TO TRANSFER FORMULA FUNDS FROM DISLOCATED WORKER TO ADULT

Moved/seconded by Backus/Daddario, approved unanimously

Resolution: TO HIRE TEMPORARY STAFF FOR THE 2020 TANF AND WIOA FUNDED SUMMER YOUTH PROGRAM

Moved/seconded by Blevins/McDougall, one abstention (Daddario), approved unanimously

**NEW BUSINESS:**

Resolution: TO CREATE A MEDIA POLICY FOR THE ONE-STOP CAREER CENTER

Moved/seconded by Daddario/Blevins, one abstention (Evans), approved unanimously

Resolution: TO MODIFY THE CONTRACT FOR THE EXECUTIVE DIRECTOR OF THE WORKFORCE DEVELOPMENT BOARD

Moved/seconded by McDougall/King, approved unanimously

**OTHER BUSINESS/DIRECTOR REPORT:**

* Table discussion
* New board member packet
* 7:30 meeting warmup

**STAFF REPORTS:**

* Fiscal Manager/Title I (P. Taylor)
* One-Stop Network Operator (L. Fetcie)

**NEXT MEETING:**

The next meeting of the Workforce Development Board is scheduled for June 3, 2020

**ADJOURNMENT:**

Moved by Mr. Blevins and seconded by Mr. McDougall; the meeting adjourned at 9:11a.m. by unanimous consent.